

Submission Instructions / The Charlotte Gusay Literary Agency
(Updated January 2017)

Query First with a One-Page Letter either by snail mail or email. Queries only to: gusayagency1@gmail.com We will then send you instructions as follows:

For Fiction: Novels / Screenplays

First: Must be a completed novel or screenplay. This refers to any genre. (Note: We rarely represent young children's books.)

- 1) Send a one-page synopsis and the FIRST three chapters or the first 50 pages which ever works for your novel.
- 2) Write a cover letter explaining that we met at the Writers Conference.

For Nonfiction Books

Send a complete proposal including the following:

- 1) Working **Title**, explanatory **Subtitle** and an **Overview**.
- 2) An annotated **Table of Contents** for the book itself.
- 3) **Two Sample Chapters**. It is a good idea that one of the chapters be the first chapter of your book.
- 4) **Author Bio and Platform** with all pertinent credentials including other books you have published (titles, publishers, subject, dates of publications.) In your platform tell us how you will help to sell your book and promote it. Be specific.
- 5) Outline the **Marketing, Promotion** and **Publicity** you are willing to do. Please be clear.
- 6) The **Audience** for your book. Who will read your book? Your potential readers? (i.e., You could say something like ---This nonfiction book will work for mainstream readers who like to read books and memoirs like **The Glass Castle**.)
- 7) Any **supplementary material** you feel is important to include or will help to sell your book to a publisher.

For Any Submission:

Whether your book is fiction (a novel, a collection of fiction/stories) or nonfiction or a screenplay, please write a cover letter (with complete contact info including your email) explaining that we met at the Writers Conference. Also for any submission to the agency, send the above by snail mail to the address below **or by email** as instructed. **It is possible we can accept your submission by email. We will give you specific instructions. If you submit by snail mail, note the following:** Mark the outside of the package---**Special Requested at the Writers Conference**. As a courtesy, you should always include an SASE for the return of your material should we decide it isn't right for this agency. Note: It will take us any where from two to six or eight weeks to respond to your submission. Do hope you can be patient. Thank you so much for thinking of **The Charlotte Gusay Literary Agency**. Questions: You may always forward them to my assistant at gusayagency1@gmail.com. Also check out the agency website: **www.gusay.com** Feel free to call if you have questions. Please mention the Writers Conference, if you call.

THE CHARLOTTE GUSAY LITERARY AGENCY
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